



BY THE WEDDING STYLIST

FREQUENTLY ASKED QUESTIONS

HOW MANY COORDINATORS WILL I HAVE AT MY WEDDING?

Two coordinators will be present at your reception.

Should you require more assistance, additional coordinators are available at a separate fee.

HOW MANY CONSULTATIONS WILL I HAVE WITH MY COORDINATOR?

Your appointed coordinator will take over one month before your wedding, and will schedule a consultation with you to discuss your plans for the wedding day. Your coordinator will meet with you a second time before the wedding, to finalise everything and to also conduct a rehearsal the same day, if required.

WHAT DOES MY COORDINATOR MANAGE?

In the month leading up to your wedding, your coordinator will liaise with all your contracted vendors on the specifics of the wedding, plan & assign arrival & setup times, & craft a schedule for the day. On your wedding day, your coordinator will execute the schedule & manage timekeeping, as well as supervise & guide vendors, monitor setup/teardown of logistics, coordinate with your church/restaurant/banquet manager, give the cue for your emcees & speech givers, manage AV requirements, provide protocol & etiquette support, troubleshoot last minute situations & conduct wet weather proceedings, if any.

CAN I SPLIT THE 8 HOUR SERVICE BETWEEN MY MORNING & EVENING ACTIVITIES?

Yes you may, but do note we will need to arrive at least 1 hour before your evening activities begin. We will be able to advise better on the period of engagement when discussing the schedule with you.

WILL I STILL NEED MY BRIDAL PARTY/FRIENDS/FAMILY TO HELP WITH CERTAIN ROLES?

If there are certain necessary roles, your coordinator will highlight them to you, but otherwise these are the following roles you'll typically need to fill:

- Gatecrash planning & coordination, iff you are intending to have one.
- Helpers for your tea ceremony, particularly with the serving of tea & receiving of gifts.
- Receptionists to assist with the checking off of guests & receiving of gifts.

WHAT ARE YOUR PAYMENT TERMS?

We will reserve your intended date for you upon confirmation with a 50% deposit, with the remaining balance to be paid on the wedding day.